Arup Design Programme London

Student Application Form

Arup is the creative force at the heart of many of the world's most prominent projects in the built environment. Working in more than 140 countries, Arup's designers, engineers, architects, planners, consultants and technical specialists work with our clients on innovative projects of the highest quality and impact.

A creative, inspiring and engaging work experience programme, the 'Arup Design Programme', gives students insight into the day-to-day life of engineers, designers and consultants working within the built environment. This **one-week work experience programme** will include a range of practical activities centred around a fictitious design project and will take place at Arup's **London office**.

Please type your responses or complete this form in block capitals.

Arup Design Programme London
80 Charlotte Street,
London W1T 4QS

27th – 31st of October, 2025
www.arup.com
ADPLondon@arup.com

The deadline for applications is:
Extended to 28th of September 2025

Applicant details – Pupil to complete

Name		
School / College		**Year group**
Your email address		

List your GCSE or A- Level choices				

Are you able to commit to the full week? (*please tick or highlight*)	☐ **Yes** ☐ **No** *Arup Design Programme is an in-person work experience week, should you be accepted, you will be required to be in the office all week.*
Are there any accommodations from a learning, mobility, or any other perspective that we need to consider if you are selected into the programme? (*please tick or highlight*)	☐ **Yes** ☐ **No** ☐ **Prefer not to say** **If yes, please provide further details below:** *Answering yes will not impact your selection into the programme. We want to ensure everyone has equitable opportunity to have a great experience in the ADP*
Are you eligible for free school meals? (*please tick or highlight*)	☐ **Yes** ☐ **No** ☐ **Prefer not to Say**

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About you – Pupil to complete

1. **Please tell us about your hobbies and interests, and what you enjoy about them:**

2. **What are your future goals? You can talk about what you might want to study or what kind of job you would like to have one day, and what interests you the most.**

3. **What is a place in your neighbourhood (or elsewhere in London) that you really like? Explain why and include a SKETCH/DRAWING of this place illustrating what you like and dislike about it.**

   *Please use **page 5** at the end of the form to answer this question. This is an opportunity to be as creative as you wish, but please be assured that your application will **not** be assessed based on your artistic/drawing ability.*

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4. **Why do you want to take part in the Arup Design Programme and what do you hope to get from this experience?**

5. **What best describes your gender?**	☐ Male
	☐ Female
	☐ Prefer to self-describe another way
	☐ Prefer not to say
6. **Do you consider yourself to have a disability, be neurodivergent or have a long-term health condition? (even if undiagnosed)**	☐ Yes
	☐ No
	☐ Prefer not to say
7. **What best describes your ethnic origin?**	☐ Asian or Asian British
	☐ Black, Black British, Caribbean or African
	☐ Mixed or multiple ethnic groups
	☐ White
	☐ Other ethnic group
	☐ Prefer not to say

Parent/Guardian Contact Details and Consent
(We will use these details to share information with them, if your application is successful)

Parent/Guardian Name	
Signature	
Telephone Number	
Email Address	

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Your School Details *(For internal use only)*

Teacher Name			
Telephone Number			
Teachers Email Address			
Does the student have permission from school to attend for the full week? *(if applicable)*		☐ Yes	☐ No
Does the Arup Design Programme fall within the school's work experience week?		☐ Yes	☐ No

Thank you for filling in this application form. Please complete all the details and return to the email below by 23.59 on Sunday 28th of September, 2025:

ADPLondon@arup.com

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Please include your answer to question 3 below:
What is a place in your neighbourhood (or elsewhere in London) that you really like? Explain why and include a SKETCH/DRAWING of this place illustrating what you like and dislike about it.

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Data Protection and Confidentiality – Parent / guardian to read

For your child to participate in the programme we need to collect information that could identify them, called 'personal identifiable information'. This includes personal information such as gender, ethnicity, and disability. Having this data means we can better understand the different backgrounds of people include on the programme, which is important to make sure we are representing the communities which we serve.

Research conducted by the UK Government and other organisations* identifies that certain groups are underrepresented within STEM (Science, Technology, Engineering and Math's) sectors.

At Arup, we believe when diverse talented people collaborate, great things are possible, we are taking deliberate action to create an inclusive culture that is grounded in our purpose to shape a better world.

The data controller is Arup Ove Arup & Partners Ltd.

Arup will collect and process the personal data that you/your parent have provided to us about you. There are two types of personal data: personal data and special category data/sensitive data.

The purpose for collecting diversity data from applicants is so we can understand the background of people applying and progressing onto the programme; this is important to make sure we are representing the communities which we serve and may highlight requirements to increase promotion of the programme in certain areas or to certain groups.

Arup will collect and process the following personal data about your child:

- The child and Parents/Guardians/Teachers name

- Parents/Guardians/Teachers contact data including physical address (school address for teachers), email and telephone numbers

- Gender

- Whether they received free meals

- Age

If you decide to answer any of the questions in the Diversity Monitoring Form, Arup will collect and process your special category data, including personal data revealing your:

- Racial or ethnic origin;

- Health (including your disability status and any reasonable adjustments you may require);

Completion of the monitoring form is optional; responses will not be used to inform application decisions.

We are collecting and storing personal data in accordance with UK data protection law which requires that we must have a specific reason for collecting your data. For this programme, the lawful processing basis for personal data is consent.
The additional processing condition for special category (diversity) data is *explicit* consent. You may withdraw this consent at any time by contacting ADPLondon@arup.com
Any responses given will assist us in our commitment to equality, diversity, and inclusion in the ADP programme. Responses will be kept strictly confidential and will not be used in any application decisions.

Sources:
Diversity and inclusion in STEM - Science and Technology Committee (parliament.uk)
Diversity and inclusion in STEM: Government Response to the Committee's Fifth Report (parliament.uk)